



CONTRA COSTA COLLEGE

Planning Committee Agenda

March 4, 2022 12:30-2:30 PM

Planning Committee Information

Committee Charge:

1. Lead the creation and monitoring of the College Strategic Plan
2. Monitor the implementation of campus-wide plans and initiatives as they relate to the College Strategic Plan
3. Oversee the program review validation process
4. Maintain and archive evidence that will support accreditation process and the continuous improvement of institutional effectiveness measures and processes.
5. Make recommendations to College Council and Budget Committee

Committee Composition:

Co-chairs: 1 manager, 1 faculty

Members: 4 faculty (includes co-chair), 4 managers (includes co-chair), 4 classified, 4 student, and ex officio.

ex officio: President, Vice-President(s), Academic Senate, Classified Senate President, ASU President, SLO Coordinator

Quorum: 50% filled voting seats + 1 voting member. (i.e. 9 if all voting seats are filled)

Voting: All official members (including chairs, not ex-officio) are voting members; chairs may serve as voting members for their voting constituencies

Current Membership:

Co-Chairs: Dr Kimberly Rogers, Dr Katie Krolikowski

Faculty: Dr Chao Liu, *Ben Jahn (new)*, *Irena Stefanova (new)*

Managers: Rene Sporer, Jason Berner, Evan Decker, George Mills

Classified: Hector Moncada, Kate Weinstein

Student: Eder Cerrato, Meaghan Yarnold

ex-officio: Dr Tia Robinson-Cooper, Jason Cifra, Dr Gabriela Segade (ASC), Brandy Gibson (CS), Carlos Solano (ASU), Brandy Gibson (SLO), Mayra Padilla (Institutional Effectiveness)

Link to: [CCC Committees Page](#)

Agenda Items

	Item	Facilitator(s)	Time	Reference Documents	Outcome
1	Welcome and identify voting members	Katie	5 min	Current membership	Discussion
2	Public Comment	Kimberly	5 min	n/a	Active listening
3	Approval of agenda	Katie	2 min	Feb 3 agenda	Action: Agenda modified/approved
4	Minutes update	Mayra, Katie, Kimberly	2-min	Nov 2021, Dec 2021, Feb 2022, April 2021	Result: Committee informed
5	Self-Study and Validation Cycle; 2021-22	Katie	15 min	Review milestones and dates.	Validation leads share progress.
6	Self-Study and Validation	Mayra	15 min	Discuss preparation of	Draft completed 2020-21 program review cycle.

	Cycle: 2020-21			report to College Council.	
7	Program Review re-design discussion	Mayra and Katie	35 min	Report from and discussion of re-design workgoup first meeting, plan for spring work	Result: Committee informed and gives input to workgoup
8	ESM program management tool input	Mayra	40 min	Timeline update. Discussion and input on project	Committee is updated on and provides input on ESM implementation and roll-out.